



## **Job Description**

**Job Title: Seasonal Meat & Seafood Clerk**

**Department: Meat & Seafood**

**Reports To: Meat & Seafood Manager**

**Pay Rate: \$16/hr**

**Start Date:**

**Employment is June – August.**

**This is a temporary position not to exceed 120 days of employment.**

**General Purpose of the Job:**

The general purpose of the meat & seafood clerk is to portray excellent customer service while keeping the display cases full and appealing. Additionally, keeping the department clean and safe, cutting and wrapping product per customer order and assisting the department manager with designated duties.

**Essential Job Duties and Responsibilities:**

- Cutting and wrapping meat or seafood as necessary or directed.
- Execute temperature checks regularly.
- Ensure display or grab-n-go cases are appealing and organized.
- Rotate product in cases and display trays consistently.
- Keep department clean and up to health standards.
- Assist customers in a timely and friendly manner.
- Perform designated tasks (as per department manager) efficiently.
- Communicate to department manager with any conflicts, concerns or issues within the department or with customers.
- Be mindful of product, sales, promotions or cooking tips to relay onto customers.
- Practice safety and awareness in all tasks.



**Supervisory Responsibilities:**

This position has no supervisory responsibilities.

**Education and/or Experience:**

- No education requirements
- Minimum 1-year in customer service and/or food handling position.

**Certificates, Licenses, Registrations:**

- Valid Driver's License or Photo ID
- Social Security Card
- U.S. Passport (to substitute for Photo ID & SSC if needed)
- WA State Food Handlers Certificate (must have upon starting date)

**Qualifications:**

- Basic reading/writing/math skills
- Exceptional customer service ability
- Dependability/Flexibility on hours.
- Able to handle and diffuse negative customer interaction.
- Knowledge/use of sharp knives.
- Food safety understanding.
- Ability/willingness to handle raw meat/seafood.
- Cleanliness and organization skill.
- Easily coachable and able to perform tasks as instructed.

**Physical Demands:**

The demands of this position will require standing, walking, the use of your hands, speaking and hearing most of the time. Additionally, this position will require the ability to reach above your head/should and lift up to 50lbs.

**Additional Information:**

Schedules may differ upon season and business changes. Flexibility in your availability may be necessary for proper coverage or business needs.

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**\*\*Please sign below to acknowledge job requirement's\*\***



I, \_\_\_\_\_, have read and accept the terms of the position.

X \_\_\_\_\_

(Employee's Signature)

Date: \_\_\_\_\_

Manager's Signature: \_\_\_\_\_